



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

Directorate: Supply Chain Management Tender Office: Sigma Building  
Private Bag X16, Sanlamhof, 7532 Tel 021 941 6274/060 550 3858, Web: [www.dws.gov.za](http://www.dws.gov.za)

Enquiries: Carlo Jacobs Tel: 021 941 6274 Email: [jacobsc@dwa.gov.za](mailto:jacobsc@dwa.gov.za) Ref: Ref: **W11533**

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### INVITATION TO BID

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**BID NUMBER AND DESCRIPTION:** W11533: APPOINTMENT A TRAVEL MANAGEMENT COMPANY TO RENDER TRAVEL RESERVATION SERVICES WITHIN THE DEPARTMENT OF WATER AND SANITATION PROVINCIAL OFFICE WESTERN CAPE MAIN AND WTE FOR A PERIOD OF 36 MONTHS.

**CLOSING DATE:** 5 SEPTEMBER 2025  
**TIME:** @ 11:00

**BID DOCUMENTS OBTAINABLE FROM:**

Departmental website: [www.dws.gov.za](http://www.dws.gov.za) , National Treasury E-tender Portal

**COST OF DOCUMENTS:**

Free self-downloaded

**PAYMENT DETAILS:**

N/A

**DELIVER BID PROPOSALS TO:**

Bid proposals must be deposited into the Tender/ Bid Box situated at the entrance of 03 Blanckenberg Street, Bellville, Sigma Building, 7532 by not later than the closing date and time indicated above. Bid proposals submitted after the closing date and time will not be considered.

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

<b><u>SCM CONTACT PERSON</u></b>	<b><u>TECHNICAL CONTACT PERSON</u></b>
<b>Name:</b> CARLO JACOBS	<b>FAITH SWARTS</b>
<b>Tel:</b> 0605503858	<b>079 494 6337</b>
<b>Email:</b> <a href="mailto:jacobsc@dwa.gov.za">jacobsc@dwa.gov.za</a>	<a href="mailto:swartsf@dws.gov.za">swartsf@dws.gov.za</a>

Please be aware that the Department representatives at SCM will never call you and demand bribes in exchange for a tender; if this happens, please notify the Department.